



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

MARSHFIELD AREA YMCA, INC. Job Description

Job Title: **4-Year-Old Kindergarten Teacher Substitute**

Class: **Temporary**

Job Location: **YMCA Child Development Center on Pine, 601 N Pine Ave, Marshfield, WI**

Reports to: **Child Development Center Site Director**

Salary Range: **256.21 per day**

Why Join the YMCA Team:

- Professional Development through Y-USA's learning & development programs
- YMCA Child Care discounts (based on availability in Child Care Program)
- YMCA Program discounts

POSITION SUMMARY:

Marshfield Area YMCA in collaboration with the Unified School District of Marshfield is hiring a 4-Year-Old Kindergarten Substitute Teacher for 10-weeks. The 4-Year-Old Kindergarten (4K) Teacher provides a safe and nurturing environment for children to encourage their social, emotional, physical, and cognitive development. The teacher plans and implements a developmentally appropriate curriculum for enrolled children following the Unified School District of Marshfield approved curriculum.

QUALIFICATIONS:

- Associates Degree required
- Substitute Teacher certification through the Wisconsin Department of Public Instruction required.

ESSENTIAL FUNCTIONS:

- Planning and implementing age-appropriate and exciting classroom curriculum that actively engages the children, keeping the children safe while building independent problem-solving skills.
- Maintaining a clean, orderly and inviting classroom full of activity choices, and building relationships with their family members.
- Follows all procedures and standards as established by the law or the Marshfield Area YMCA.
- Provides opportunities for youth to lead, problem-solve, and make decisions and choices within the program and provides daily opportunities for youth to reflect on and respond to their experiences.
- Makes ongoing, systematic observations and evaluations of each child.
- Provides and welcomes ongoing dialogue with parents and caregivers about their child's needs and progress; conducts parent/caregiver conferences; connects families to the Y.
- Performs other duties as assigned by the Child Care Program Director.
- Child Abuse Prevention and Blood Borne Pathogens training upon start of employment.



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee may be required to use a computer for extended periods of time and be able to communicate using a computer and phone/smart device. The employee frequently is required to sit and reach, and must be able to move around the work environment.
- The employee must occasionally lift and/or move up to 50 pounds.
- Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust.
- The noise level in the work environment is usually moderate to noisy.
- Sufficient strength, agility and mobility to perform essential functions of position and to supervise program activities.

All offers for employment with the Marshfield Area YMCA, Inc. are contingent upon the candidate having successfully completed a criminal background check. We will consider people with criminal histories in a manner consistent with the requirements of applicable local, state, and Federal laws.

The Marshfield Area YMCA, Inc. is an Equal Opportunity Employer committed to valuing diversity and practicing inclusion.

We provide our employees with a robust employee benefits plan that focuses on the mental and physical wellness of our team. We strive to offer a flexible work environment that allows our team members to be productive in both their work and home lives.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and to receive other benefits and privileges of employment.