



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

MARSHFIELD AREA YMCA, INC.

Job Description

Job Title: **Summer Day Camp Driver**

Class: **Part-time; Hourly (Seasonal)**

Reports to: **School Age Program Director**

Hourly Wage Range: **\$12.75-\$14.00**

BENEFITS OF WORKING WITH THE YMCA:

- Free YMCA facility membership (a value of over \$1,000)
- Professional Development through Y-USA's learning & development programs
- YMCA Child Care discounts (based on availability in Child Care Program)
- YMCA Program discounts

POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living and social responsibility. The Summer Day Camp Driver at the Marshfield Area YMCA selected provides safe transportation to and from program sites while maintaining a supportive and positive atmosphere. May also provide support in other areas as assigned. Van Drivers are responsible for conducting themselves in an appropriate manner, setting an example for children, parents and co-workers by reflecting the YMCA core values of caring, honesty, respect and responsibility.

ESSENTIAL FUNCTIONS:

- Drives bus safely according to YMCA policies and procedures and state laws.
- Completes thorough before-and-after trip checks each day and records all information.
- Records gas level, mileage, and maintenance on designated forms. Cleans out bus each day.
- Promotes safety at all times by keeping first aid supplies fully stocked.
- Ensures that bus rules are announced and followed.
- Develops friendly and positive relationships among staff, volunteers, parents, and children.
- Communicates regularly with other staff members and supervisor.
- Adhere to policies as stated in the YMCA Childcare Policies and Procedures Manual and in subsequent YMCA trainings and meetings
- Comply with all emergency procedures appropriate to the bus and in conformity with procedures adopted by emergency service authorities to ensure the safety of the children and staff.



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LEADERSHIP COMPETENCIES:

- Mission Advancement
- Collaboration
- Operational Effectiveness

QUALIFICATIONS:

- HS Diploma or General Equivalent Diploma
- 21 years of age
- Possess appropriate class license

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- Ability to safely drive a van for short/long periods of time.
- Ability to respond to emergency situations.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Lift 35 pounds using proper technique.

All offers for employment with the Marshfield Area YMCA, Inc. are contingent upon the candidate having successfully completed a criminal background check. We will consider people with criminal histories in a manner consistent with the requirements of applicable local, state, and Federal laws.

The Marshfield Area YMCA, Inc. is an Equal Opportunity Employer committed to valuing diversity and practicing inclusion.

We provide our employees with a robust employee benefits plan that focuses on the mental and physical wellness of our team. We strive to offer a flexible work environment that allows our team members to be productive in both their work and home lives.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and to receive other benefits and privileges of employment.